

General Statement of Policy:

The Municipality of Blacks Harbour recognizes the importance of group and/or organizations and may consider grant and or donation applications from groups and or organizations requiring funds for work, which provide benefits for the citizens of the Village of Blacks Harbour.

I. Application Procedure

- (a) Grant and or donation requests must be in writing and must be received in the Village Office not later than October 1st of the year before which the grant/donation is requested.
- (b) Each and every organization, placing a request, shall submit a financial statement for their latest completed fiscal year with application.
- (c) If their latest fiscal year ended more than one month prior to the October 1st deadline then a statement of all assets and liabilities shall accompany the application and most recent audited financial statement.
- (d) Each application shall contain an outline of the anticipated budget for the next year and the purposes for which the grant/donation will be used.

VILLAGE OF BLACKS HARBOUR
GRANT/DONATION – APPLICATION FORM

Date: _____

1. Name of Organization: _____

Address: _____

_____ Telephone number: _____

2. Contact person: _____

Position in Organization: _____

Address: _____

Telephone numbers: _____(work) _____(home)

Organization Chairperson: _____

Address: _____

Telephone numbers: _____(work) _____(home)

3. Objectives & Purpose of the Organization:

4. Organization description (include area served, number of people involved, location of programs and volunteer involvement):

5. Please attach a copy of the current year's audited financial statement.

Grant/donation requested from the Village of Blacks Harbour: \$_____

6. Outline the purpose for which the grant/donation is being requested:

7. Have you contacted any other government department, agency or association for assistance?

Yes _____ No _____

If yes, Name: _____

Result of request: _____

8. I certify that, to the best of my knowledge, the information provided by me in this application is accurate and complete and that the project is endorsed by the organization I represent.

Signature: _____

Name: _____

(print or type)

Signature of organization Chairperson (if different from above):

Dated: _____

Note: (1) Funds must provide benefits for the citizens of the Village of Blacks Harbour (Policy 14).

(2) Deadline for application is October 1st of the year before the funding is required.